
Framework Subcomponent: Stakeholder Engagement

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Subcomponent: Stakeholder Engagement (SE)

Stakeholder engagement is the use of a collaborative process to gather a wide range of input from stakeholders at every level of an organization or system. Stakeholders are individuals and groups directly or indirectly affected by the Part C and Section 619 state data systems. Stakeholders include a wide range of individuals—from local school systems and local early intervention programs (e.g., administrators, teachers, providers, parents), to the state and federal level (e.g., legislators, legislative staff, governors), to the general public and the business community. Some formal stakeholder groups may have responsibilities beyond data system topics, such as the Interagency Coordinating Council. Stakeholder engagement in Part C and Section 619 state data systems can involve a wide range of topics and considerations (e.g., determining what enhancements to make or how to use data for program improvement).

Effective stakeholder engagement is essential because it increases the likelihood that the data system, the quality of the data, and the uses of the data address the needs of those the data system is designed to serve. Stakeholder engagement increases perceived and actual value of the data and the data system to the users and supports long-term sustainability.

Section 1: Leading Part C/619 Data System Stakeholders

Quality Indicator SE1: Part C/619 state staff identify groups and individuals who are affected by the data system.

Elements of Quality	
SE1a.	Part C/619 state staff establish purposes for engaging stakeholders.
SE1b.	Part C/619 state staff identify individuals to represent different types of stakeholder groups and that include diversity related to language, culture, and perspective.
SE1c.	Part C/619 state staff articulate the expectations for stakeholder involvement, including the timeline for involvement, mechanisms for responding to requests for input, and the role of stakeholders in decision-making or advising.
SE1d.	Part C/619 state staff periodically review stakeholder representation to ensure all relevant groups are included and participating.

Quality Indicator SE2: Part C/619 state staff provide opportunities for stakeholders to give input about the data system.

Elements of Quality	
SE2a.	Part C/ 619 state staff use multiple methods to maximize opportunities for stakeholder input.
SE2b.	Part C/619 state staff provide stakeholders with the necessary information to provide input on the issues or decisions under consideration.
SE2c.	Part C/619 state staff periodically review and revise the methods for gathering input from stakeholders.

Quality Indicator SE3: Part C/619 state staff consider stakeholder input in decision-making and notify stakeholders of decisions made regarding the data system.

Elements of Quality	
SE3a.	Part C/619 state staff review stakeholder input to guide decision-making.
SE3b.	Part C/619 state staff use multiple methods for communicating decisions to stakeholders in a timely manner.
SE3c.	Part C/619 state staff periodically review and revise the methods used for communicating decisions.

Section 2: Part C/619 Participating as Stakeholders in Integrated Data System Initiatives

Quality Indicator SE4: Part C/619 state staff are engaged as stakeholders in integrated data system initiatives, such as C/619 integrated data system, ECIDS, SLDS.

Elements of Quality	
SE4a.	Part C/619 state staff understand their role as stakeholders in the integrated data system initiative.
SE4b.	<p>Part C/619 state staff participate as active stakeholders in the initiative in a variety of ways, including:</p> <ul style="list-style-type: none"> • Responding to requests for input within designated timelines • Attending and actively participating in meetings • Acquiring knowledge about integrated data systems (i.e., integrated data systems literacy) • Providing information to the larger stakeholder group about their program • Ensuring the appropriate program data are included in the integrated data system • Keeping Part C/619 state stakeholders and leadership informed about the initiative.