

## Cross-State TA Activities: March 2014–November 2014

The DaSy Center provides technical assistance (TA) and resources to state agencies to support the development or enhancement of data systems for Part C and Part B 619. In the coming months, DaSy is developing and implementing a variety of cross-state TA activities and products on a range of topics including data system literacy, data quality, data use, data linkages, CEDS, SSIP, data privacy, stakeholder engagement, and finance data. This document showcases DaSy’s planned activities and products.

### ONLINE MODULES AND OTHER ONLINE OBJECTS

Title	Description
Effective Stakeholder Engagement	Inform IDEA Part C and Part B 619 state staff of strategies to apply when participating as stakeholders in statewide integrated data system initiatives, as well as in their roles as leaders of stakeholders for their own data system initiatives.
Introduction to the Child Outcome Summary (COS) Process	In collaboration with ETCA, <sup>1</sup> provide information for service providers about basic skills required to participate in the COS process.
Child Outcome Summary (COS) Competency Check – online version	In collaboration with ECTA, provide states with an online mechanism to verify that staff have the basic competencies needed to effectively engage in the COS process.
Interactive glossary of data-related terms	Build upon key terms in DaSy resources to assist Part C and Part B 619 state staff with using data systems terminology and concepts to fulfill related program responsibilities.

### RESOURCE DOCUMENTS

Title	Description
Topical Briefs (2) on Data Systems Literacy	Reduce the complexity of data systems terminology and concepts, and connect them to program use.
Broad Child Outcomes Analysis Plan	In collaboration with ECTA and RRCP, <sup>2</sup> develop a template to support states in analyzing and interpreting child outcomes data to better understand how their state is performing relative to national data, across years, within the state, and by comparisons across programs within the state.
Data alignment relevant for Part C and Part B 619 using CEDS	Strengthen state data managers and coordinators understanding of the benefit of CEDS Alignment Tool and how it can be used by them to expand and improve their data analyses.
Data connections relevant for Part C and Part B 619 using CEDS	Increase state data managers and coordinators understanding of the benefit of CEDS Connection Tool and how it can be used by them to expand and improve their data analyses.
Data De-Identification: Overview of Basic Terms	In collaboration with PTAC, <sup>3</sup> adapt an existing PTAC glossary to assist Part C and Part B 619 staff with understanding basic terminology used to describe data de-identification as well as related concepts and approaches.
Data Sharing Agreement Checklist	In collaboration with PTAC, adapt an existing PTAC document to provide guidance to IDEA Part C and Part B 619 staff concerning the requirements for the written agreements under the studies exception and the audit or evaluation exception as specified in FERPA. <sup>4</sup>

<sup>1</sup> ECTA = Early Childhood Technical Assistance Center

<sup>2</sup> RRCP = Regional Resource Center Program

<sup>3</sup> PTAC = Privacy Technical Assistance Center

<sup>4</sup> FERPA = Family Educational Rights and Privacy Act

General Data Privacy FAQ	In collaboration with PTAC, update states in an FAQ format on general data privacy issues relevant for Part C and Part B 619 as guidance is provided by the Department of Education.
HIPAA: FAQ	In collaboration with PTAC, update states in an FAQ format on the basic privacy requirements under HIPAA and how these may impact Part C and Part B 619 programs.
Linkages of Data Elements within Part C and Part B 619	In collaboration with ECTA and PTAC, spotlight states on key questions related to data linkages within and across state programs (Part C, Part B 619, and other early childhood programs) with the aim of providing examples of successes and identification of potential barriers and solutions.
When and How to Utilize Financial Data Elements	In collaboration with ITCA, <sup>5</sup> ECTA, and RRCP, instructing states on analyzing financial data elements using different scenarios that necessitate data analysis.
Building Financial Systems Around Data	In collaboration with ITCA, ECTA, and RRCP, identify and define critical fiscal data elements.

## WEBINARS

Title	Description
Approaches for Presenting Data Visually	Provide state staff an encore of “A Picture’s Worth a Thousand Numbers,” session from the <i>Improving Data, Improving Outcomes</i> (2013) national conference. This webinar highlights purposes, strategies, and state examples of data visualization (highest client priority based on conference evaluation).
FERPA 101 for Part C & Part B 619	In collaboration with PTAC, adapt an existing PTAC webinar to provide basic information about FERPA for IDEA Part C and Part B 619 staff.
Intersection of Confidentiality Provisions of FERPA & IDEA Part B & C	In collaboration with PTAC, adapt an existing PTAC webinar to provide information on the intersection of the confidentiality provisions of FERPA and IDEA specifically for IDEA Part C and Part B 619 staff.
Disclosure Avoidance and Limiting Access to PII for Part C & Part B 619	In collaboration with PTAC, adapt an existing PTAC webinar to clarify the distinction of various disclosure avoidance techniques and strategies for limiting access to personally identifiable information specifically for IDEA Part C and Part B 619 staff.
Best Practice Recommendations for State Agency Websites	In collaboration with PTAC, adapt an existing PTAC webinar to provide recommendations for state agency websites specifically for IDEA Part C and Part B 619 staff.

## WORKSHOPS

Title	Description
Financial Workshop at National Conference, 2014	Demonstrate <b>CEDS Connect</b> to develop business plans and answer policy questions and allow for application by clients; presented in collaboration with ITCA, ECTA, and RRCP.
Data Analysis Workshop at National Conference, 2014	In collaboration with ECTA and RRCP, provide hands-on opportunities for analyzing data to improve the quality of data and to support program improvement.

<sup>5</sup> ITCA = Infant Toddler Coordinators’ Association

## COMMUNITY OF PRACTICE (CoP)

Title	Description
Data Quality and Data Use – Data Visualization	Provide clients with a community of practice to explore techniques and strategies for effective data visualization. Use monthly calls, webinars, and other engagement strategies for CoP members to work through data visualization challenges identified based on their current needs.

## CONFERENCE

Title	Description
Improving Data Improving Outcomes 2014	In collaboration with ECTA, IDC <sup>6</sup> , PTAC, and RRCP, host the 2nd national early childhood conference for Part C and Part B 619 Coordinators, and Part C and Part B Data Managers.

## MULTIPLE FORMATS

Title	Description
Data Systems Framework	Disseminate using multiple formats, the components, quality indicators, and elements of a framework for Part C and Part B 619 data systems.
Tools, Resources, and Examples for SSIP Development	In collaboration with RRCP and ECTA, conduct a webinar series on topics related to program improvement (stakeholder involvement, framework, data analysis, theory of action/logic models), followed by state roundtables.

<sup>6</sup> IDC = IDEA Data Center